

APA Style, 6th Edition (2009): Quick Reference

The following information is a quick reference guide to APA style that uses only the most commonly used material formats. For more details and examples, see PCC Library's *APA Style: Documenting Your Sources* handout, or the full *Sixth Edition* of the **Publication Manual of the American Psychological Association**.

For additional resources on MLA format, see the *How to Write a Research Paper* section of the PCC library home page (<http://www.pima.edu/library/>).

General Guidelines

Creating a References Page:

- The References page should be placed at the **end of your paper**.
- The References page should begin on a **new page**.
- The References page should be **double spaced** and the second line of each entry should be a **hanging indent (see example on right)**. To get this in MS Word:
 - Select all text, and then right-click it.
 - From the pop-up menu, select *Paragraph*.
 - To **double-space** the text, under Spacing, Line Spacing, select *Double*.
 - To add a **hanging indent**, under Indentation, Special, select *Hanging*. This indents the lower lines of each entry 0.5" from the left.
- **Alphabetize** each entry/reference on your References page by author's last name, or if the author's name is not given, by the title of the first work.



Formatting Individual References

- Pay close attention to capitalization *italicized* text:
 - Book titles – Capitalize first word of title and subtitle that comes after a colon. *Italicize* entire title.
Example: *Making learning whole: How seven principles of teaching can transform education*
 - Article titles – capitalize first word of title and subtitle. No italics, quotation marks, or underline.
Example: *Appraising, researching and conceptualizing criminal thinking: A personal view*
 - Journal titles – capitalize and *italicize* all words of the title
Example: *Journal of Psychology*
- For correct information, such as the book title, cities, and publisher, consult the **title page of the book** (not the book's cover).

Formatting for Author Names



When listing the author(s) of a source, a number of general rules should be followed **across all publication formats**. In general, author last names are listed, followed by abbreviations of their first and middle names.




Refer to the adjacent examples for different author conditions.

One Author	Lopez, M.T.
Two Authors	Lopez, M.T., & Fox, J.
Three to Six Authors	Lopez, M.T., Fox, J., & Moran, A.
Six or More Authors	Harris, M., Karper, E., Stacks, G., Hoffman, D., DeNiro, R., Cruz, P., et al. ("et al." means "and others.")
Organization as Author	Pima Community College.
No Author	<skip author, begin with title>



Formatting Individual References

Books	APA Format	Examples
One Author	Author(s). (Year of publication). <i>Title of book: Subtitle of book</i> . Place of publication: Publisher.	Dixon, W.E. (2003). <i>Twenty studies that revolutionized child psychology</i> . Upper Saddle River, NJ: Prentice Hall.
Translator	Author(s). (Year of publication). <i>Title of book: Subtitle of book (Translator name trans.)</i> . Place of publication: Publisher. (Original work published <year>)	Berko, A. (2007). <i>The path to paradise: The inner world of suicide bombers and their dispatchers</i> (E. Yuval, Trans.). Westport, CT: Praeger Security International. (Original work published 2004).
Book published in 2 nd or subsequent edition	Author(s). (Year of publication). <i>Title of book: Subtitle of book (edition)</i> . Place of publication: Publisher.	Helfer, M.E., Kempe, R.S., & Krugman, R.D. (1997). <i>The battered child</i> (5th ed). Chicago: University of Chicago Press.
Book with editors instead of authors	Editor(s). (Ed.). (Year of publication). <i>Title of book: Subtitle of book</i> . Place of publication: Publisher.	Torr, J.D. (Ed). (2004). <i>Crime and criminals</i> . San Diego: Greenhaven Press.
Electronic Book (E-Book)	Author(s). (Year of publication). <i>Title of book: Subtitle of book</i> . Retrieved from <insert Database name>.	Hersen, M., & Ammerman, R.T. (Eds.) (2000). <i>Advanced abnormal child psychology</i> (2 nd ed.). Retrieved from NetLibrary.

Articles in Reference Books and Anthologies	APA Format	Example
Printed article or chapter from a book	Author(s). (Year of publication). Title of article/chapter. In Editors (Eds.), <i>Title of book</i> (page range). Location: Publisher.	Brown, G.W. (2000). Emotion and clinical depression: An environmental view. In M. Lewis & J.M. Haviland-Jones (Eds.), <i>Handbook of Emotions</i> (2nd ed., pp. 75-90). New York: Guilford Press.
 Electronic article or chapter from a book	Author(s). (Year of publication). Title of article/chapter. In <i>Title of book</i> (chapter, section number). Retrieved from <insert URL or name of database>	LeMay, M.C. (2007). Problems, Controversies, and Solutions. In <i>Illegal immigration: A reference handbook</i> (Ch. 2). Retrieved from NetLibrary database.
 Electronic article from an online reference book	Author(s). (Year of publication). Title of article. In Editor (Ed.), <i>Title of book/encyclopedia</i> (edition, volume, page range). Retrieved from <insert URL or name of database>	Baran, A., & Lifton, B. (2004). Adoption. In S.G. Post (Ed.), <i>Encyclopedia of Bioethics</i> , (3rd ed., Vol. 1, pp. 68-74). Retrieved from Gale Virtual Reference Library.

e-Articles in Periodicals	APA Format*	Example
 Online Journal Article with DOI (from a library database)	Author(s). (Year, Month Day). Title of article. <i>Title of Publication</i> , Volume number(issue number), Page range. doi:0000000/000000000000	Walters, G. (2006, June). Appraising, researching and conceptualizing criminal thinking: a personal view. <i>Criminal Behaviour & Mental Health</i> , 16(2), 87-99. doi:10.1002/cbm.50
 Online Journal Article without DOI (from a library database)	Author(s). (Year, Month Day). Title of article. <i>Title of Publication</i> , volume number(issue number), Page range. Retrieved from <insert database name>.	Viemero, V. (1996, March). Factors in Childhood That Predict Later Criminal Behavior. <i>Aggressive Behavior</i> , 22(2), 87-97. Retrieved from Academic Search Premier database.
 Online Article from Newspaper or Magazine website	Author(s). (Year, Month Day). Title of article. Title of Publication, volume number(issue number), Page range. Retrieved from <insert database name>.	Jayson, S. (2006, June 29). The 'millennials' come of age. USA Today. Retrieved from http://www.usatoday.com/life/lifestyle/2006-06-28-generation-next_x.htm

* Magazines and newspapers often have no volume or issue, so just include the Year, Month and Day of publication. For magazines published monthly or quarterly, you only need to include the Month and Year

Web sites	APA Format	Example
 Basic Web site	Author(s). (Year, Month Day). Title of web page. Retrieved from <insert web URL>	Pima.edu. (n.d.). Quick Facts. Retrieved from http://www.pima.edu/aboutpima/quickfacts/ .
 Web page of a document available from a university or institution	Author(s). (Year, Month Day). Title of web page, institution name site: <insert web URL> ✓ Note that a colon precedes the web address	Jones, S., & Fox, S. (2009, Jan 28). Generations Online in 2009. Retrieved from Pew Research Center, Pew Internet & American Life Project site: http://www.pewinternet.org/topics/Generations.asp

Other Formats	APA Format	Example
Film (in DVD format)	Producer, P. P. (Producer), & Director, D.D. (Director). (Date of publication). <i>Title of motion picture</i> [Motion picture]. Country of origin: Studio or distributor.	Martinelli, G., & Luhrmann, B. (Producers), & Luhrmann, B. (Director). (2006). <i>Romeo + Juliet</i> [Motion picture]. United States: Twentieth Century Fox Home Entertainment.
TV program	Producer, P. P. (Producer). (Date of broadcast or copyright). Title of broadcast [Television broadcast or Television series]. City of origin: Studio or distributor.	Lucas, T., & Cort, J. (Producers). (2006, October 31). Monsters of the Milky Way. [Television broadcast]. Boston: WGBH Educational Foundation.