

**Pima Community College  
Checklist for Human Subjects Review**

Researcher: \_\_\_\_\_

Project Title: \_\_\_\_\_

Date Recvd.

Materials Received

- |       |  |
|-------|--|
| _____ | 1. Completed Application for Human Subjects Review   |
| _____ | 2. Complete Research Proposal  |
| _____ | 3. Supporting Materials: Research Instruments, Interview Protocols, etc.   |
| _____ | 4. Consent Form(s)   |
| _____ | 5. Vita or Biographical Sketch   |
| _____ | 6. Signed IRB Approval from Home Institution or Request for Provisional Approval if required by Home Institution |
| _____ | 7. Site Access Approval(s)   |
| _____ | 8. Additional Approval(s), if necessary  |

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Completed application sent to Ex. Dir. of PIR \_\_\_\_\_  
Date

Risk Determination:

Minimal Risk

Moderate to Substantial Risk      Sent to HSC for evaluation \_\_\_\_\_  
Date

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Approved \_\_\_\_\_  
Date

Denied \_\_\_\_\_  
Date

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Approval/Denial letter sent to PI \_\_\_\_\_  
Date

Approval forwarded to site administrator(s) \_\_\_\_\_  
Date